

Khorfakkan Exports Activated

End-to-end Process Guide

Export Cargo

- **Booking Placed**
Customer books with shipping line
- **Booking & Empty Issued**
Collected from Saja'a or any terminal
- **Load List submitted**
Shipping line (COA) via Gulftrainer portal
- **Export Declaration**
Completed by customer via SILS portal
- **Laden delivered to Saja'a Dry Port**
GT transport or customer's own haulage

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Cut-off: 96 hrs before ETB

- **GT transfers to Khorfakkan Terminal**
Managed by Gulftrainer
- **VGM**
Completed at KCT
- **Loaded on nominated vessel**
Terminal charges invoiced to VO

Empty Boxes

- **Load List Uploaded**
Shipping line (COA) via Gulftrainer portal
- **Empty delivered to Saja'a**
GT transport or direct delivery

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Cut-off: 96 hrs before ETB

- **GT transfers to KCT**
Managed by Gulftrainer
- **Loaded on nominated vessel**
At KCT berth

Customs Clearance

- **Commercial invoice**
Required for all shipments
- **Packing list**
Required for all shipments
- **Certificate of origin**
Where applicable
- **Export permits**
Restricted or controlled cargo only

BOE Charge	AED 100 / doc
Max containers per BOE	10

Cargo Type Variations

Local Market

- **Online BOE filed**
Sharjah Customs portal — required prior to movement
- **Scanning (at Saja'a) — conditional**
Mandatory countries or customs remarks only
- **VAT stamp — if required**
AED 190 / container (incl. AED 20 seal + AED 20 attestation)

Freezone cargo

- **Customs seal verified**
No scanning required
- **Export declaration generated**
Filed in Sharjah
- **Entry stamp Saja'a & Exit stamp KCT (cargo SOB)**

✓
Accepted Cargo Scope

➔
Exports

✓ Dry

✓ Reefer

✓ OOG*

✓ Haz*

✓ Empties

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Accepted

* Subject to Approval

Location

Saja'a Dry Port

Contact (Saja'a Hotline / Email)

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